

Important Dates Document 2024 -2025

Summer Term					
Estimate Task Opens	13.03.2024	Estimate Task Closes	22.03.2024	Estimate Payment Date	16.04.2024
<i>Headcount Week : 29 April - 3 May 2024</i>					
Actual/Headcount Opens	16.04.2024	Actual Headcount Closes	10.05.2024	Actual Payment Date	04.06.2024
Adjustment Task Opens	06.06.2024	Adjustment Task Closes	17.06.2024	Adjustment Payment Date	09.07.2024
Autumn Term					
Estimate Task Opens	09.07.2024	Estimate Task Closes	23.07.2024	Estimate Payment Date	03.09.2024
<i>Headcount Week : 16 - 20 September 2024</i>					
Actual/Headcount Opens	09.09.2024	Actual Headcount Closes	23.09.2024	Actual Payment Date	29.10.2024
Adjustment Task Opens	04.11.2024	Adjustment Task Closes	15.11.2024	Adjustment Payment Date	10.12.2024
Spring Term					
Estimate Task Opens	25.11.2024	Estimate Task Closes	06.12.2024	Estimate Payment Date	07.01.2025
<i>Headcount Week : 13-17 January 2025</i>					
Actual/Headcount Opens	07.01.2025	Actual Headcount Closes	28.01.2025	Actual Payment Date	25.02.2025
Adjustment Task Opens	25.02.2025	Adjustment Task Closes	10.03.2025	Adjustment Payment Date	25.03.2025