

## Appendix D Pre-development notification form

This form is to be completed for all development proposals under the Greenham Business Park LDO.

In assessing the information provided on this form and the plans and supporting information provided, the Local Planning Authority (LPA) will only consider whether your proposal is of a type which constitutes permitted development as provided for by the LDO and, as such, no opinion will be provided on other forms of potentially permitted development. With regard to planning, this will constitute a formal response as required by the LDO.

This form must be completed and submitted to the LPA together with the following plan:

- Site Location Plan (scale 1:1250 or 1:2500)

The following plans will also be required if relevant to the proposed development:

- Proposed Block Plan (scale 1:500 or 1:200)
- Proposed Floor Plans (scale 1:500 or 1:200)
- Proposed Elevations (1:50 or 1:100).

All measurements should be provided in metric and floor areas specified as Gross Internal Area (GIA).

The 'Pre-development notification fee' must be paid to the LPA with the submission of this form:

- Major developments<sup>1</sup> - £500
- All other development - £200.

Please refer to Section 4 of the LDO for further information about how the LPA will respond to your pre-development notification.

The completed form, drawings and any other supporting information must be sent to:

**Development and Planning, West Berkshire Council, Council Offices, Market Street, Newbury, RG14 5LD.**

Or, emailed to: [planapps@westberks.gov.uk](mailto:planapps@westberks.gov.uk)

**All pre-development notifications will be published by the LPA on its planning applications website.**

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<sup>1</sup>As defined by the Town and Country Planning (Development Management Procedure) (England) Order 2015.

## Greenham Business Park LDO

### Pre-development notification form

<b>1. Applicant details</b>		
Name/company/organisation		
Address		
Post Code		
Telephone		
Email		
<b>2. Agent details</b>		
Name/company		
Address		
Post Code		
Telephone		
Email		
<b>3. Description of proposed development, including Use Classes</b>		
<b>4. Existing and proposed Use Classes within the development plot</b>		
	Existing	Proposed
B1a (Office)		
B1b (R&D)		
B1c (Light industry)		
B2 (General Industry)		

	B8 (Storage & Distribution)				
	Data Centre (sui generis)				
	Motor vehicle sales (sui generis)				
	A1 (Shops)				
	A3 (Restaurants and cafes)				
	D1 (Non-residential institutions)				
	D2 (Assembly and leisure)				
<b>5.</b>	<b>Hours of Opening</b>				
	Are hours of opening relevant to the proposed development? <b>Yes/No</b>				
	If yes, what are the proposed hours the opening?				
	Use	Monday to Friday	Saturday	Sundays and Bank Holidays	Unknown
<b>6.</b>	<b>List of submitted plans</b>				
<b>7.</b>	<b>Brief statement of why you consider that the development is permitted by the LDO</b>				

8.	<b>Estimated date development will commence</b>	
9.	<b>Details of further information submitted to support this notification</b>	

9.	<b>Declaration</b>	<p><b>I/we hereby give notice of the intention to carry out the development described above under the provisions of Greenham Business Park LDO. I/we confirm that, should the proposed development be confirmed in writing by the LPA that it does not need planning permission, the development will be carried out in accordance with the details included in this form and the submitted plans, and in accordance with the conditions of the LDO.</b></p> <p><b>I/we understand that any variation from these details must be notified to the LPA in writing and may require re-assessment for compliance with the LDO.</b></p>
	Name	
	Signed	
	Date	