



**West Berkshire Council  
Parking Service**

**Bi-Annual Report for the  
periods**

**April 2010 to March 2011**

**and**

**April 2011 to March 2012**

**December 2012**

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## Foreword

I am pleased to present West Berkshire District Council's Annual Parking Reports for the period from April 2010 to March 2012, the second and third years of Civil Parking Enforcement.

Our priorities remain unchanged in the use of parking enforcement to provide better traffic management and improved road safety, thereby achieving the objectives defined by the Council in the "***Clear Streets***" project.

In 2010/11 the Parking Service consolidated on the experience gained in the first year of operations. In 2011/12 bus lane enforcement at the Park Way Bridge in Newbury commenced in November 2011 to coincide with the opening of the Parkway development. There was an initial surge of contraventions, but I am very pleased that the numbers are now substantially reduced. The West Berkshire experience is very similar to that experienced by other councils who have implemented bus lane enforcement.

We are always alert to the needs of our diverse customer groups and the Parking Service always tries to meet those needs. In particular I am very aware that many residents who live near schools face problems caused by indiscriminate parking during the term-time morning and afternoon peaks when careless parking causes problems for other road users, pedestrians, residents and imperils the safety of the children. With over eighty schools in the district it will require multi-discipline action to resolve the problem and it cannot be resolved by the Parking Service alone.

We have adapted the style of this report to show only key statistical data as this provides a better illustration of the work undertaken by the Parking Service. The Parking Service will be pleased to receive your views, suggestions and general feedback on parking matters. For more information or to discuss an issue please contact the Parking Service on 01635 519213; visit the parking Service webpage at [www.westberks/parking](http://www.westberks/parking); or e-mail to [parking@westberks.gov.uk](mailto:parking@westberks.gov.uk).

**Mark Edwards**  
**Head of Highways and Transport**

# **REPORT FOR 2010/2011**

## Key Statistical Information for 2010/11

The list below shows the key outputs from the Parking Service in 2010/11.

Total Car Parks Spaces	<b>2,134</b>
Total Disabled Spaces in Car Parks	<b>95</b>
Total Season Tickets Issued for the Car Parks	<b>378</b>
Total No. of Resident Parking Zones	<b>14</b>
Total no. of Roads in Resident Parking Zones	<b>62</b>
Total Resident Permits Issued	<b>949</b>
Total Resident Visitor Permits Issued	<b>12,140</b>
Total Other Permits Issued	<b>294</b>
Total Dispensations and Suspensions Approved	<b>78</b>
Total Penalty Charge Notices (PCNs) Issued and of this total:	<b>9,425</b>
(a) the number of Regulation 9 PCNs Issued <i>(where the PCN is affixed to the vehicle or handed to the driver)</i>	<b>9,380</b>
(b) the number of Regulation 10 PCNs Issued <i>(where the PCN is served by post because the vehicle was driven away or the Civil Enforcement Officer was threatened)</i>	<b>45</b>
Total of Appeal Correspondence Received	<b>5,297</b>
Total of Correspondence Issued	<b>5,938</b>
Total Requests sent to DVLA	<b>1,811</b>
Total Number of Debt Registrations lodged at the Traffic Enforcement Centre	<b>606</b>
Total number of Warrants lodged at the Traffic Enforcement Centre and referred to the bailiffs for Recovery	<b>618</b>
Total Cases Recovered by the bailiffs	<b>333</b>

In the period April 2010 to March 2011 the Council issued **9,425** penalty charge notices. Of this total of penalty charge notices:

- **5,422** were issued in the car parks (off-street);
- **4,003** were issued on-street; and
- **2,562** were issued for higher level contraventions;
- **6,863** were issued for lower level contraventions;

At 31 March 2011 the summary of penalty charge notices was:	
<b>Unpaid Penalty Charge Notices b/f from 2009/10</b>	<b>943</b>
<b>ADD: Penalty Charge Notices issued in 2010/11</b>	<b>9,425</b>
<b>DEDUCT: Penalty Charge Notices paid in 2010/11</b>	<b>7,766</b>
<b>DEDUCT: Penalty Charge Notices cancelled in 2010/11</b>	<b>1,789</b>
<b>Balance of Unpaid Penalty Charge Notices c/f to 2011/12</b>	<b>813</b>

**In some of the statistical tables the total number of the penalty charge notices resolved may exceed the total number of penalty charge notices issued in 2010/11. When reading the statistics within the tables please bear in mind that the actions taken where penalty charge notices have been paid or cancelled may involve a penalty charge notice actually issued in 2009/10, but resolved in 2010/11.**

## Statement of Penalty Charge Notices by Area at 31 March 2011

Area	Unpaid PCNs at 31.3.10	Total PCNs Issued in 2010/11	Total PCNs Cancelled 2010/11	Total PCNs Paid 2010/11	Unpaid PCNs at 31.3.11
Burghfield	0	2	1	1	0
Hungerford	57	1,077	249	827	58
Lambourn	4	35	6	27	6
Mortimer	0	1	0	1	0
Newbury	708	6,789	1,202	5,678	617
Pangbourne	45	559	110	445	49
Purley-On- Thames	5	4	0	5	4
Stratfield Mortimer	3	2	0	2	3
Thatcham	83	717	166	579	55
Theale	30	216	54	179	13
Tilehurst	8	23	1	22	8
<b>Totals</b>	<b>943</b>	<b>9,425</b>	<b>1,789</b>	<b>7,766</b>	<b>813</b>

**Statistical Table 1: A Statistical Overview Of Penalty Charge Notices Issued 2010/11**

	<b>On-Street Penalty Charge Notices</b>	<b>Off-Street Penalty Charge Notices</b>	<b>Total Penalty Charge Notices</b>
Higher Level Penalty Charge Notices issued	<b>2,401</b>	<b>161</b>	<b>2,562</b>
Lower Level Penalty Charge Notices issued	<b>1,602</b>	<b>5,261</b>	<b>6,863</b>
Penalty Charge Notices paid at discount	<b>3,122</b>	<b>3,350</b>	<b>6,472</b>
Penalty Charge Notices paid in full or at surcharge	<b>419</b>	<b>875</b>	<b>1,294</b>
Number of Notice to Owner Forms Issued	<b>728</b>	<b>743</b>	<b>1,471</b>
Number of Challenges and Representations received and of this total:	<b>1,854</b>	<b>3,443</b>	<b>5,297</b>
(a) The total of Informal Challenges (before the Notice to Owner is issued)	<b>1,705</b>	<b>3,275</b>	<b>4,980</b>
(b) The total of Representations (after the Notice to Owner is issued)	<b>149</b>	<b>168</b>	<b>317</b>
Number of Penalty Charge Notices cancelled by the Council and of this total:	<b>588</b>	<b>1,201</b>	<b>1,789</b>
(a) The total of Penalty Charge Notices Cancelled before the Notice to Owner was issued	<b>428</b>	<b>1,069</b>	<b>1,497</b>
(b) The total of Penalty Charge Notices cancelled after the Notice to Owner was issued	<b>160</b>	<b>132</b>	<b>292</b>
Number of Cases referred to the Traffic Penalty Tribunal	<b>14</b>	<b>7</b>	<b>21</b>
Number of Cases allowed by the Traffic Penalty Tribunal (includes "no contest" cases)	<b>8</b>	<b>4</b>	<b>12</b>
Number of Cases refused by the Traffic Penalty Tribunal	<b>6</b>	<b>3</b>	<b>9</b>
Number of Charge Certificates Issued	<b>391</b>	<b>346</b>	<b>737</b>
Number of debts registered with the Traffic Enforcement Centre	<b>337</b>	<b>269</b>	<b>606</b>
Number of warrants registered with the Traffic Enforcement Centre	<b>390</b>	<b>228</b>	<b>618</b>



**Statistical Table 2: Penalty Charge Notices Issued by Area in 2010/11**

<b>Area</b>	<b>Off-Street PCNs Issued</b>	<b>On-Street PCNs Issued</b>	<b>Total PCNs Issued</b>
Burghfield	0	2	2
Hungerford	422	655	1,077
Lambourn	0	35	35
Mortimer	0	1	1
Newbury	3,924	2,865	6,789
Pangbourne	427	132	559
Purley-On-Thames	0	4	4
Stratfield Mortimer	0	2	2
Thatcham	584	133	717
Theale	65	151	216
Tilehurst	0	23	23
<b>Totals</b>	<b>5,422</b>	<b>4,003</b>	<b>9,425</b>

**Statistical Table 3: Penalty Charge Notices Paid by Area in 2010/11**

<b>Area</b>	<b>Total PCNs Issued</b>	<b>Total PCNs Paid</b>	<b>% PCNs Paid</b>	<b>Value of PCNs Paid</b>
Burghfield	2	1	50%	£35
Hungerford	1,077	827	77%	£25,290
Lambourn	35	27	77%	£865
Mortimer	1	1	100%	£35
Newbury	6,789	5,679	84%	£185,053
Pangbourne	559	445	80%	£14,065
Purley-On-Thames	4	4	100%	£140
Stratfield Mortimer	2	2	100%	£70
Thatcham	717	579	81%	£18,263
Theale	216	179	83%	£6,026
Tilehurst	23	22	96%	£910
<b>Totals</b>	<b>9,425</b>	<b>7,766</b>	<b>82%</b>	<b>£250,752</b>

**Statistical Table 4: Penalty Charge Notices Cancelled by Area in 2010/11**

<b>Area</b>	<b>Total PCNs Issued</b>	<b>Total PCNs Cancelled</b>	<b>% PCNs Cancelled</b>
Burghfield	2	1	50%
Hungerford	1,077	249	23%
Lambourn	35	6	17%
Mortimer	1	0	0%
Newbury	6,789	1,202	18%
Pangbourne	559	110	20%
Purley-On-Thames	4	0	0%
Stratfield Mortimer	2	0	0%
Thatcham	717	166	23%
Theale	216	54	25%
Tilehurst	23	1	4%
<b>Totals</b>	<b>9,425</b>	<b>1,789</b>	<b>19%</b>

## Statistical Table 5: Penalty Charge Notices Issued by Contravention Code

**(a) Higher Level On-Street Parking Contraventions  
(Full value £70.00 and discount value £35.00)**

<b>Contravention code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>
01	Parked in a restricted street during prescribed hours	<b>825</b>
02	Parked or loading/unloading in a restricted street where waiting and loading /unloading restrictions are in force	<b>14</b>
12	Parked in a residents' or shared use parking place without clearly displaying either a permit or voucher or pay and display ticket issued for that place	<b>431</b>
16	Parked in a permit space without displaying a valid permit	<b>27</b>
21	Parked in a suspended bay/space or part of bay/space	<b>30</b>
25	Parked in a loading place during restricted hours without loading	<b>678</b>
27	Parked adjacent to a dropped footway	<b>4</b>
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	<b>240</b>
45	Parked on a taxi rank	<b>61</b>
47	Stopped on a restricted bus stop or stand	<b>71</b>
48	Stopped in a restricted area outside a school	<b>8</b>
62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)	<b>2</b>

99	Stopped on a pedestrian crossing and/or crossing area marked by zig-zags	10
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>2,401</b>

**(b) Higher Level Off-Street Parking Contraventions  
(Full value £70.00 and discount value £35.00)**

<b>Contravention code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>
81	Parked in a restricted area in a car park	11
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge in the prescribed manner	91
89	Vehicle parked exceeds maximum weight and/or height/or length permitted in the area	3
91	Parked in a car park or area not designated for that class of vehicle	42
92	Parked causing an obstruction	14
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>161</b>

**(c) Lower Level On-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

<b>Contravention Code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>
05	Parked after the expiry of paid for time	<b>90</b>
06	Parked without clearly displaying a valid pay and display ticket or voucher	<b>501</b>
10	Parked without clearly displaying two (or more) valid pay and display tickets when required	<b>1</b>
19	Parked in a resident's or shared use parking place or zone displaying an invalid permit, an invalid voucher or an invalid pay and display ticket	<b>97</b>
22	Re-parked in the same place within one (or more) hour(s) of leaving	<b>29</b>
24	Not parked correctly within the markings of the bay or space	<b>115</b>
30	Parked for longer than permitted	<b>769</b>
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>1,602</b>

**(d) Lower Level Off-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

<b>Contravention Code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>
73	Parked without payment of the parking charge	<b>137</b>
80	Parked for longer than the maximum period permitted	<b>1</b>
82	Parked after the expiry of paid for time	<b>1,628</b>

83	Parked in a car park without clearly displaying a valid pay and display ticket, voucher or parking clock	<b>3,288</b>
86	Parked beyond the bay markings	<b>199</b>
93	Parked in a locked car park	<b>8</b>
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>5,261</b>

<b>Total</b>	<b>All Penalty Charge Notices Issued</b>	<b>9,425</b>
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## Statistical Table 6: Penalty Charge Notices Paid by Contravention Code

(a) Higher Level On-Street Parking Contraventions  
(Full value £70.00 and discount value £35.00)

Code	Description of the Parking Contravention	PCNs Issued	PCNs Paid	% Paid	Value
01	Parked in a restricted street during prescribed hours	825	757	92%	£29,935
02	Parked or loading/unloading in a restricted street where waiting and loading /unloading restrictions are in force	14	7	50%	£315
12	Parked in a residents' or shared use parking place without clearly displaying either a permit or voucher or pay and display ticket issued for that place	431	374	87%	£15,194
16	Parked in a permit space without displaying a valid permit	27	22	81%	£995
21	Parked in a suspended bay/space or part of bay/space	30	28	93%	£1,015
23	Parked in a parking place or area not designated for that class of vehicle	0	3*		£220
25	Parked in a loading place during restricted hours without loading	678	704*	100%	£27,265
27	Parked adjacent to a dropped footway	4	3	75%	£105
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	240	208	87%	£8,095
45	Parked on a taxi rank	61	48	79%	£2,215



47	Stopped on a restricted bus stop or stand	71	54	76%	£2,261
48	Stopped in a restricted area outside a school	8	6	75%	£210
62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)	2	1	50%	£35
99	Stopped on a pedestrian crossing and/or crossing area marked by zig-zags	10	9	90%	£315
<b>Total Penalty Charge Notices</b>		<b>2,401</b>	<b>2,224</b>	<b>93%</b>	<b>£88,175</b>

\* Includes Penalty Charge Notices issued in 2009/10 and paid in 2010/11

**(b) Higher Level Off-Street Parking Contraventions**  
(Full value £70.00 and discount value £35.00)

Code	Description of the Parking Contravention	PCNs Issued	PCNs Paid	% Paid	Value
81	Parked in a restricted area in a car park	11	7	64%	£355
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge in the prescribed manner	91	43	47%	£1,480
89	Vehicle parked exceeds maximum weight and/or height/or length permitted in the area	3	3	100%	£180
91	Parked in a car park or area not designated for that class of vehicle	42	36	86%	£1,900
92	Parked causing an obstruction	14	8	57%	£245
<b>Total Penalty Charge Notices</b>		<b>161</b>	<b>97</b>	<b>60%</b>	<b>£4,160</b>

**(c) Lower Level On-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

<b>Code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>	<b>PCNs Paid</b>	<b>% Paid</b>	<b>Value</b>
05	Parked after the expiry of paid for time	90	80	89%	£2,365
06	Parked without clearly displaying a valid pay and display ticket or voucher	501	389	78%	£11,613
10	Parked without clearly displaying two (or more) valid pay and display tickets when required	1	0	0%	£0
19	Parked in a resident's or shared use parking place or zone displaying an invalid permit, an invalid voucher or an invalid pay and display ticket	97	74	76%	£2,175
22	Re-parked in the same place within one (or more) hour of leaving	29	21	72%	£575
24	Not parked correctly within the markings of the bay or space	115	96	83%	£2,825
30	Parked for longer than permitted	769	657	85%	£20,252
<b>Total Penalty Charge Notices</b>		<b>1,602</b>	<b>1,317</b>	<b>82%</b>	<b>£39,805</b>

**(d) Lower Level Off-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Paid	% Paid	Value
73	Parked without payment of the parking charge	137	122	89%	£3,255
80	Parked for longer than the maximum period permitted	1	0	0%	£0
82	Parked after the expiry of paid for time	1,628	1,455	89%	£42,007
83	Parked in a car park without clearly displaying a valid pay and display ticket, voucher or parking clock	3,288	2,379	72%	£68,655
86	Parked beyond the bay markings	199	162	81%	£4,570
93	Parked in a closed car park	8	8	100%	£225
94	Parked in pay and display car park without clearly displaying two valid pay and display tickets when required	0	2*		£80
<b>Total Penalty Charge Notices</b>		<b>5,261</b>	<b>4,128</b>	<b>78%</b>	<b>£118,612</b>

<b>Total Penalty Charge Notices Paid</b>	PCNs Issued	PCNs Paid	% PCNs Paid	Value of PCNs Paid
	<b>9,425</b>	<b>7,766</b>	<b>82%</b>	<b>£250,752</b>

\* Includes Penalty Charge Notices issued in 2009/10 and paid in 2010/11

## Statistical Table 7: Penalty Charge Notices Cancelled by Contravention Code

### (a) Higher Level On-Street Parking Contraventions (Full value £70.00 and discount value £35.00)

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
01	Parked in a restricted street during prescribed hours	825	120	15%
02	Parked or loading/unloading in a restricted street where waiting and loading /unloading restrictions are in force	14	7	50%
12	Parked in a residents' or shared use parking place without clearly displaying either a permit or voucher or pay and display ticket issued for that place	431	90	21%
16	Parked in a permit space without displaying a valid permit	27	9	33%
21	Parked in a suspended bay/space or part of bay/space	30	5	17%
25	Parked in a loading place during restricted hours without loading	678	51	8%
27	Parked adjacent to a dropped footway	4	1	25%
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	240	62	26%
45	Parked on a taxi rank	61	18	30%
47	Stopped on a restricted bus stop or stand	71	16	23%

48	Stopped in a restricted area outside a school	<b>8</b>	<b>1</b>	<b>13%</b>
62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)	<b>2</b>	<b>1</b>	<b>50%</b>
99	Stopped on a pedestrian crossing and/or crossing area marked by zig-zags	<b>10</b>	<b>2</b>	<b>20%</b>
<b>Total Penalty Charge Notices</b>		<b>2,401</b>	<b>383</b>	<b>16%</b>

**(b) Higher Level Off-Street Parking Contraventions  
(Full value £70.00 and discount value £35.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
81	Parked in a restricted area in a car park	11	3	27%
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge in the prescribed manner	91	58	64%
89	Vehicle parked exceeds maximum weight and/or height/or length permitted in the area	3	0	0%
91	Parked in a car park or area not designated for that class of vehicle	42	12	29%
92	Parked causing an obstruction	14	6	43%
<b>Total Penalty Charge Notices</b>		<b>161</b>	<b>79</b>	<b>49%</b>

**(c) Lower Level On-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
05	Parked after the expiry of paid for time	90	12	13%
06	Parked without clearly displaying a valid pay and display ticket or voucher	501	126	25%
10	Parked without clearly displaying two valid pay and display tickets when required	1	1	100%

19	Parked in a resident's or shared use parking place or zone displaying an invalid permit, an invalid voucher or an invalid pay and display ticket	97	29	30%
22	Re-parked in the same place within one hour of leaving	29	4	14%
24	Not parked correctly within the markings of the bay or space	115	24	21%
30	Parked for longer than permitted	769	110	14%
<b>Total Penalty Charge Notices</b>		<b>1,602</b>	<b>306</b>	<b>19%</b>

**(d) Lower Level Off-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
73	Parked without payment of the parking charge	137	14	10%
80	Parked for longer than the maximum period permitted	1	1	100%
82	Parked after the expiry of paid for time	1,628	177	11%
83	Parked in a car park without clearly displaying a valid pay and display ticket, voucher or parking clock	3,288	798	24%
86	Parked beyond the bay markings	199	31	16%
94	Parked in pay and display car	8	0	0%

	park without clearly displaying two valid pay and display tickets when required			
<b>Total Penalty Charge Notices</b>		<b>5,261</b>	<b>1,021</b>	<b>19%</b>

<b>Total Penalty Charge Notices Cancelled</b>	<b>PCNs Issued</b>	<b>PCNs Cancelled</b>	<b>% PCNs Cancelled</b>
	<b>9,425</b>	<b>1,789</b>	<b>19%</b>



## Financial Information 2010/2011

The West Berkshire Parking Service budget is comprised of income from:

- (a) The parking fees in the pay to park car parks and on-street parking areas (and this includes payments made using the pay by phone service);
- (b) The sale of season tickets;
- (c) The sale of Resident Permits and Resident Visitor Permits;
- (d) The fees for parking suspensions and dispensations; and
- (e) Various rental agreements.

The information in Table A below shows the items of expenditure and income that make up the Parking Service budget. In 2010/11 the Council made an operating surplus of **£1,021,368** from the Parking Service operating under civil parking enforcement.

**Table A: Parking Service Expenditure and Income in 2010/11**

<b>Item of Expenditure</b>	<b>Expenditure (£)</b>
Employees	£655,246
Premises	£416,908
Transport	£24,000
Supplies & Services	£251,025
<b>Total Expenditure</b>	<b>£1,347,179</b>
<b>Income Source</b>	<b>Income (£)</b>
Car Parks ticket sales (net)	£1,855,628
Car Parks Ticket sales from pay by phone (net)	£90,487
Season Tickets (net)	£119,744
Resident Permits & Resident Visitor Permits	£34,304
Suspensions	£6,321
Dispensations	£1,760
Penalty Charge Notices	£250,752
Other Income (Miscellaneous, Rents etc)	£9,551
<b>Total Income</b>	<b>£2,368,547</b>
<b>Total Net Income</b>	<b>£1,021,368</b>

# **REPORT FOR 2011/2012**

## Key Statistical Information for 2011/12

The list below shows the key outputs from the Parking Service in 2011/12.

Total Car Parks Spaces	<b>2,134</b>
Total Disabled Spaces in Car Parks	<b>95</b>
Total Season Tickets Issued for the Car Parks	<b>298</b>
Total No. of Resident Parking Zones	<b>15</b>
Total no. of Roads in Resident Parking Zones	<b>74</b>
Total Resident Permits Issued	<b>874</b>
Total Resident Visitor Permits Issued	<b>12,235</b>
Total Other Permits Issued	<b>237</b>
Total Dispensations and Suspensions Approved	<b>104</b>
Total Parking Penalty Charge Notices (PCNs) Issued and of this total:	<b>8,474</b>
(a) the number of Regulation 9 PCNs Issued <i>where the PCN is affixed to the vehicle or handed to the driver</i>	<b>8,412</b>
(b) the number of Regulation 10 PCNs Issued <i>(where the PCN is served by post because the vehicle was driven away or the Civil Enforcement Officer was threatened)</i>	<b>62</b>
Total Bus Lane PCNs Issued	<b>3,572</b>
Total of Appeal Correspondence Received (for parking and bus lane PCNs)	<b>5,884</b>
Total of Correspondence Issued (for parking and bus lane PCNs)	<b>10,121</b>
Total Requests sent to DVLA (for parking and bus lane PCNs)	<b>5,646</b>
Total Number of Debt Registrations lodged at the Traffic Enforcement Centre (for parking and bus lane PCNs)	<b>470</b>

Total number of Warrants lodged at the Traffic Enforcement Centre and referred to the bailiffs for recovery (parking and bus lane PCNs) **269**

Total Cases Recovered by the bailiffs (parking PCNs only) **104**

In the period April 2011 to March 2012 the Council issued **8,474** penalty charge notices. Of this total of penalty charge notices:

- **4,818** were issued in the car parks (off-street);
- **3,656** were issued on-street; and of this total
- **2,202** were issued for higher level contraventions;
- **6,272** were issued for lower level contraventions;

At 31 March 2012 the summary of parking penalty charge notices was:	
<b>Unpaid Penalty Charge Notices b/f from 2010/11</b>	<b>813</b>
<b>ADD: Penalty Charge Notices issued in 2011/12</b>	<b>8,474</b>
<b>DEDUCT: Penalty Charge Notices paid in 2011/12</b>	<b>6,744</b>
<b>DEDUCT: Penalty Charge Notices cancelled in 2011/12</b>	<b>1,595</b>
<b>Balance of Unpaid Penalty Charge Notices c/f to 2012/13</b>	<b>948</b>

In the period 4 November 2011 to 31 March 2012 the Council issued **3,572 Bus Lane** penalty charge notices.

At 31 March 2012 the summary of bus lane penalty charge notices was:	
<b>Penalty Charge Notices issued in 2011/12</b>	<b>3,572</b>
<b>DEDUCT: Penalty Charge Notices paid in 2011/12</b>	<b>2,921</b>
<b>DEDUCT: Penalty Charge Notices cancelled in 2011/12</b>	<b>497</b>
<b>Balance of Unpaid Penalty Charge Notices c/f to 2012/13</b>	<b>154</b>

**In some of the statistical tables the total number of the penalty charge notices resolved may exceed the total number of penalty charge notices issued in 2011/12. When reading the statistics within the tables please bear in mind that the actions taken where penalty charge notices have been paid or cancelled may involve a penalty charge notice actually issued in 2010/11, but resolved in 2011/12.**

## Statement of Parking Penalty Charge Notices by Area at 31 March 2012

Area	Unpaid PCNs at 31.3.11	Total PCNs Issued in 2011/12	Total PCNs Cancelled 2011/12	Total PCNs Paid 2011/12	Unpaid PCNs at 31.3.12
Cold Ash	0	1	0	1	0
Hungerford	58	1,039	184	825	88
Kintbury	0	5	1	4	0
Lambourn	6	32	3	29	6
Newbury	617	6,095	1,168	4,801	743
Pangbourne	49	420	72	359	38
Purley-On-Thames	4	1	0	1	4
Stratfield Mortimer	3	1	0	1	3
Thatcham	55	672	131	537	59
Theale	13	201	36	178	0
Tilehurst	8	7	0	8	7
<b>Totals</b>	<b>813</b>	<b>8,474</b>	<b>1,595</b>	<b>6,744</b>	<b>948</b>

**Statistical Table 1: A Statistical Overview Of Parking Penalty Charge Notices Issued 2011/12**

	<b>On-Street Penalty Charge Notices</b>	<b>Off-Street Penalty Charge Notices</b>	<b>Total Penalty Charge Notices</b>
Higher Level Penalty Charge Notices issued	<b>2,055</b>	<b>247</b>	<b>2,302</b>
Lower Level Penalty Charge Notices issued	<b>1,601</b>	<b>4,571</b>	<b>6,172</b>
Penalty Charge Notices paid at discount	<b>2,649</b>	<b>3,118</b>	<b>5,767</b>
Penalty Charge Notices paid in full or at surcharge	<b>462</b>	<b>515</b>	<b>977</b>
Number of Notice to Owner Forms Issued	<b>613</b>	<b>684</b>	<b>1,297</b>
Number of Challenges and Representations received and of this total:	<b>1,741</b>	<b>3,211</b>	<b>4,952</b>
(a) The total of Informal Challenges (before the Notice to Owner is issued)	<b>1,580</b>	<b>3,063</b>	<b>4,643</b>
(b) The total of Representations (after the Notice to Owner is issued)	<b>161</b>	<b>148</b>	<b>309</b>
Number of Penalty Charge Notices cancelled by the Council and of this total:	<b>427</b>	<b>1,168</b>	<b>1,595</b>
(a) The total of Penalty Charge Notices Cancelled before the Notice to Owner was issued	<b>345</b>	<b>1,083</b>	<b>1,428</b>
(b) The total of Penalty Charge Notices cancelled after the Notice to Owner was issued	<b>82</b>	<b>85</b>	<b>167</b>
Number of Cases referred to the Traffic Penalty Tribunal	<b>3</b>	<b>6</b>	<b>9</b>
Number of Cases allowed by the Traffic Penalty Tribunal (includes "no contest" cases)	<b>2</b>	<b>5</b>	<b>7</b>
Number of Cases refused by the Traffic Penalty Tribunal	<b>1</b>	<b>1</b>	<b>2</b>
Number of Charge Certificates Issued	<b>294</b>	<b>331</b>	<b>625</b>
Number of debts registered with the Traffic Enforcement Centre	<b>211</b>	<b>207</b>	<b>418</b>
Number of warrants registered with the Traffic Enforcement Centre	<b>136</b>	<b>133</b>	<b>269</b>

**Statistical Table 2: Parking Penalty Charge Notices Issued by Area in 2011/12**

<b>Area</b>	<b>Off-Street PCNs Issued</b>	<b>On-Street PCNs Issued</b>	<b>Total PCNs Issued</b>
Cold Ash	N/A	1	1
Hungerford	431	608	1,039
Lambourn	0	32	32
Kintbury	N/A	5	5
Newbury	3,484	2,611	6,095
Pangbourne	322	98	420
Purley-On-Thames	N/A	1	1
Stratfield Mortimer	N/A	1	1
Thatcham	537	135	672
Theale	44	157	201
Tilehurst	N/A	7	7
<b>Totals</b>	<b>4,818</b>	<b>3,656</b>	<b>8,474</b>



**Statistical Table 3: Parking Penalty Charge Notices Paid by Area in 2011/12**

<b>Area</b>	<b>Total PCNs Issued</b>	<b>Total PCNs Paid</b>	<b>% PCNs Paid</b>	<b>Value of PCNs Paid</b>
Cold Ash	1	1	100%	£35.00
Hungerford	1,039	825	79%	£25,095
Lambourn	32	29	91%	£1,047
Kintbury	5	4	80%	£120
Newbury	6,095	4,801	79%	£159,200
Pangbourne	420	359	85%	£12,220
Purley-On-Thames	1	1	100%	£35
Stratfield Mortimer	1	1	100%	£35
Thatcham	672	537	80%	£16,123
Theale	201	178	89%	£6,051
Tilehurst	7	8	100%	£350
<b>Totals</b>	<b>8,474</b>	<b>6,744</b>	<b>80%</b>	<b>£220,311</b>

**Statistical Table 4: Parking Penalty Charge Notices Cancelled by Area in 2011/12**

<b>Area</b>	<b>Total PCNs Issued</b>	<b>Total PCNs Cancelled</b>	<b>% PCNs Cancelled</b>
Cold Ash	1	0	0%
Hungerford	1,039	184	18%
Lambourn	32	3	9%
Kintbury	5	1	20%
Newbury	6,095	1,168	19%
Pangbourne	420	72	17%
Purley-On-Thames	1	0	0%
Stratfield Mortimer	1	0	0%
Thatcham	672	131	19%
Theale	201	36	18%
Tilehurst	7	0	0%
<b>Totals</b>	<b>8,474</b>	<b>1,595</b>	<b>19%</b>

## Statistical Table 5: Parking Penalty Charge Notices Issued by Contravention Code

### (a) Higher Level On-Street Parking Contraventions (Full value £70.00 and discount value £35.00)

Contravention code	Description of the Parking Contravention	PCNs Issued
01	Parked in a restricted street during prescribed hours	<b>763</b>
02	Parked or loading/unloading in a restricted street where waiting and loading /unloading restrictions are in force	<b>52</b>
12	Parked in a residents' or shared use parking place without clearly displaying either a permit or voucher or pay and display ticket issued for that place	<b>316</b>
16	Parked in a permit space without displaying a valid permit	<b>97</b>
21	Parked in a suspended bay/space or part of bay/space	<b>10</b>
25	Parked in a loading place during restricted hours without loading	<b>301</b>
27	Parked adjacent to a dropped footway	<b>6</b>
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	<b>325</b>
45	Parked on a taxi rank;	<b>89</b>
47	Stopped on a restricted bus stop or stand	<b>88</b>
48	Stopped in a restricted area outside a school	<b>3</b>
62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)	<b>1</b>

99	Stopped on a pedestrian crossing and/or crossing area marked by zig-zags	4
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>2,055</b>

**(b) Higher Level Off-Street Parking Contraventions  
(Full value £70.00 and discount value £35.00)**

<b>Contravention code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>
81	Parked in a restricted area in a car park	<b>39</b>
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge in the prescribed manner	<b>143</b>
89	Vehicle parked exceeds maximum weight and/or height/or length permitted in the area	<b>1</b>
91	Parked in a car park or area not designated for that class of vehicle	<b>56</b>
92	Parked causing an obstruction	<b>8</b>
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>247</b>

**(c) Lower Level On-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

<b>Contravention Code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>
05	Parked after the expiry of paid for time	<b>65</b>
06	Parked without clearly displaying a valid pay and display ticket or voucher	<b>484</b>
19	Parked in a resident's or shared use parking place or zone displaying an invalid permit, an invalid voucher or an invalid pay and display ticket	<b>76</b>
20	Parked in a Loading Gap	<b>2</b>
22	Re-parked in the same place within one (or more) hour(s) of leaving	<b>43</b>
24	Not parked correctly within the markings of the bay or space	<b>91</b>
30	Parked for longer than permitted	<b>838</b>
46	Parked in a Clearway	<b>1</b>
61	Commercial vehicle parked on a footpath	<b>1</b>
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>1,601</b>

**(d) Lower Level Off-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

<b>Contravention Code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>
73	Parked without payment of the parking charge	<b>183</b>
80	Parked for longer than the maximum period permitted	<b>11</b>
82	Parked after the expiry of paid for time	<b>1,370</b>
83	Parked in a car park without clearly displaying a valid pay and display ticket, voucher or parking clock	<b>2,795</b>
84	Feeding the Meter	<b>1</b>
85	Parked in a Permit Bay	<b>12</b>
86	Parked beyond the bay markings	<b>187</b>
93	Parked in a locked car park	<b>12</b>
<b>Total</b>	<b>Penalty Charge Notices Issued</b>	<b>4,571</b>

<b>Total</b>	<b>All Penalty Charge Notices Issued</b>	<b>8,474</b>
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## Statistical Table 6: Parking Penalty Charge Notices Paid by Contravention Code

(a) Higher Level On-Street Parking Contraventions  
(Full value £70.00 and discount value £35.00)

Code	Description of the Parking Contravention	PCNs Issued	PCNs Paid	% Paid	Value
01	Parked in a restricted street during prescribed hours	763	658	86%	£28,816
02	Parked or loading/unloading in a restricted street where waiting and loading /unloading restrictions are in force	52	28	54%	£1,145
12	Parked in a residents' or shared use parking place without clearly displaying either a permit or voucher or pay and display ticket issued for that place	316	265	84%	£10,760
16	Parked in a permit space without displaying a valid permit	97	77	79%	£3,357
21	Parked in a suspended bay/space or part of bay/space	10	6	60%	£315
25	Parked in a loading place during restricted hours without loading	301	283	94%	£11,492
27	Parked adjacent to a dropped footway	6	3	50%	£105
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	325	247	76%	£10,064
45	Parked on a taxi rank	89	75	84%	£3,055
47	Stopped on a restricted bus stop or stand	88	79	90%	£3,133



48	Stopped in a restricted area outside a school	3	2	67%	£140
62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking);	1	1	100%	£35
99	Stopped on a pedestrian crossing and/or crossing area marked by zig-zags	4	3	75%	£105
<b>Total Penalty Charge Notices</b>		<b>2,055</b>	<b>1,727</b>	<b>84%</b>	<b>£72,522</b>

\* Includes Parking Penalty Charge Notices issued in 2010/11 and paid in 2011/12

**(b) Higher Level Off-Street Parking Contraventions**  
(Full value £70.00 and discount value £35.00)

Code	Description of the Parking Contravention	PCNs Issued	PCNs Paid	% Paid	Value
81	Parked in a restricted area in a car park	39	33	85%	£1,294
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge in the prescribed manner	143	65	45%	£2,492
89	Vehicle parked exceeds maximum weight and/or height/or length permitted in the area	1	3	100%	£145
91	Parked in a car park or area not designated for that class of vehicle	56	48	86%	£1,820
92	Parked causing an obstruction	8	8	100%	£280
<b>Total Penalty Charge Notices</b>		<b>247</b>	<b>157</b>	<b>64%</b>	<b>£6,031</b>

**(c) Lower Level On-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

<b>Code</b>	<b>Description of the Parking Contravention</b>	<b>PCNs Issued</b>	<b>PCNs Paid</b>	<b>% Paid</b>	<b>Value</b>
05	Parked after the expiry of paid for time	65	54	83%	£1,509
06	Parked without clearly displaying a valid pay and display ticket or voucher	484	400	83%	£11,208
19	Parked in a resident's or shared use parking place or zone displaying an invalid permit, an invalid voucher or an invalid pay and display ticket	76	41	54%	£1,262
20	Parked in a loading gap	2	1	50%	£35
22	Re-parked in the same place within one (or more) hour of leaving	43	34	79%	£1,130
24	Not parked correctly within the markings of the bay or space	91	85	93%	£2,405
30	Parked for longer than permitted	838	764	91%	£23,073
46	Parked in a Clearway	1	1	100%	£35
61	Commercial vehicle parked on a footpath	1	1	100%	£70
<b>Total Penalty Charge Notices</b>		<b>1,601</b>	<b>1,381</b>	<b>86%</b>	<b>£40,727</b>

**(d) Lower Level Off-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Paid	% Paid	Value
73	Parked without payment of the parking charge	183	162	89%	£4,525
80	Parked for longer than the maximum period permitted	11	2	18%	£50
82	Parked after the expiry of paid for time	1,370	1,236	90%	£36,164
83	Parked in a car park without clearly displaying a valid pay and display ticket, voucher or parking clock	2,795	1,882	67%	£54,461
84	Feeding the meter	1	0	0%	£0
85	Parked in a permit bay	12	8	67%	£280
86	Parked beyond the bay markings	187	178	95%	£5,276
93	Parked in a closed car park	12	11	92%	£275
<b>Total Penalty Charge Notices</b>		<b>4,571</b>	<b>3,479</b>	<b>76%</b>	<b>£101,031</b>

<b>Total Parking Penalty Charge Notices Paid</b>	PCNs Issued	PCNs Paid	% PCNs Paid	Value of PCNs Paid
	8,474	6,744	80%	£220,311

**\* Includes Parking Penalty Charge Notices issued in 2010/11 and paid in 2011/12**

## Statistical Table 7: Parking Penalty Charge Notices Cancelled by Contravention Code

### (a) Higher Level On-Street Parking Contraventions (Full value £70.00 and discount value £35.00)

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
01	Parked in a restricted street during prescribed hours	763	102	13%
02	Parked or loading/unloading in a restricted street where waiting and loading unloading restrictions are in force	52	7	13%
12	Parked in a residents' or shared use parking place without clearly displaying either a permit or voucher or pay and display ticket issued for that place	316	46	15%
16	Parked in a permit space without displaying a valid permit	97	15	15%
21	Parked in a suspended bay/space or part of bay/space	10	3	30%
25	Parked in a loading place during restricted hours without loading	301	23	8%
27	Parked adjacent to a dropped footway	6	3	50%
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge	325	45	14%
45	Parked on a taxi rank	89	5	6%

47	Stopped on a restricted bus stop or stand	<b>88</b>	<b>4</b>	<b>5%</b>
48	Stopped in a restricted area outside a school	<b>3</b>	<b>0</b>	<b>0%</b>
62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)	<b>1</b>	<b>0</b>	<b>0%</b>
99	Stopped on a pedestrian crossing and/or crossing area marked by zig-zags	<b>4</b>	<b>0</b>	<b>0%</b>
<b>Total Penalty Charge Notices</b>		<b>2,055</b>	<b>253</b>	<b>12%</b>

**(b) Higher Level Off-Street Parking Contraventions  
(Full value £70.00 and discount value £35.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
81	Parked in a restricted area in a car park	39	5	13%
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge in the prescribed manner	143	69	48%
89	Vehicle parked exceeds maximum weight and/or height/or length permitted in the area	1	0	0%
91	Parked in a car park or area not designated for that class of vehicle	56	7	13%
92	Parked causing an obstruction	8	2	25%
<b>Total Penalty Charge Notices</b>		<b>247</b>	<b>83</b>	<b>34%</b>

**(c) Lower Level On-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
05	Parked after the expiry of paid for time	65	7	11%
06	Parked without clearly displaying a valid pay and display ticket or voucher	484	85	18%

19	Parked in a resident's or shared use parking place or zone displaying an invalid permit, an invalid voucher or an invalid pay and display ticket	76	24	32%
20	Parked in a loading gap	2	0	0%
22	Re-parked in the same place within one hour of leaving	43	10	23%
24	Not parked correctly within the markings of the bay or space	91	7	8%
30	Parked for longer than permitted	838	71	8%
46	Parked in a Clearway	1	0	0%
61	Commercial vehicle parked on a footpath	1	0	0%
<b>Total Penalty Charge Notices</b>		<b>1,601</b>	<b>204</b>	<b>13%</b>

**(d) Lower Level Off-Street Parking Contraventions  
(Full value £50.00 and discount value £25.00)**

Code	Description of the Parking Contravention	PCNs Issued	PCNs Cancelled	% Cancelled
73	Parked without payment of the parking charge	183	21	11%
80	Parked for longer than the maximum period permitted	11	8	73%
82	Parked after the expiry of paid for time	1,370	122	9%

83	Parked in a car park without clearly displaying a valid pay and display ticket, voucher or parking clock	2,795	881	32%
84	Feeding the meter	1	1	100%
85	Parked in a permit bay	12	0	0%
86	Parked beyond the bay markings	187	22	12%
93	Parked in a closed car park	12	0	0%
<b>Total Penalty Charge Notices</b>		<b>4,571</b>	<b>1,055</b>	<b>23%</b>

	PCNs Issued	PCNs Cancelled	% PCNs Cancelled
<b>Total Penalty Charge Notices Cancelled</b>	<b>8,474</b>	<b>1,595</b>	<b>19%</b>



## Statistical Table 8: Bus Lane Penalty Charge Notices

(This information covers the period 4 November 2011 to 31 March 2012)

Penalty Charge Notices Issued	3,572
Penalty Charge Notices Cancelled (inc appeals to the Traffic Penalty Tribunal)	497
Penalty Charge Notices Paid	2,921
Income from Penalty Charge Notices	£93,282
Correspondence Issued	4,990
Correspondence Received	932
Charge Certificates Issued	493
Number of Cases referred to the Traffic Penalty Tribunal	14
Number of "no contest" Cases allowed by the Traffic Penalty Tribunal	13
Number of Cases allowed by the Traffic Penalty Tribunal	1
Number of Cases refused by the Traffic Penalty Tribunal	0
Debts Registered with the Traffic Enforcement Centre	52

## Financial Information 2011/2012

The West Berkshire Parking Service budget is comprised of income from:

- (f) The parking fees in the pay to park car parks and on-street parking areas (and this includes payments made using the pay by phone service);
- (g) The sale of season tickets;
- (h) The sale of Resident Permits and Resident Visitor Permits;
- (i) The fees for parking suspensions and dispensations; and
- (j) Various rental agreements.

The information in Table A below shows the items of expenditure and income that make up the Parking Service budget. In 2011/12 the Council made an operating surplus of **£1,044,467** from the Parking Service operating under civil parking enforcement.

**Table A: Parking Service Expenditure and Income in 2011/12**

<b>Item of Expenditure</b>	<b>Expenditure (£)</b>
Employees	657,448
Premises	420,449
Transport	15,873
Supplies & Services	273,903
<b>Total Expenditure</b>	<b>1,367,673</b>
<b>Income Source</b>	<b>Income (£)</b>
Car Parks ticket sales (net)	1,823,862
Car Parks Ticket sales from pay by phone (net)	120,448
Season Tickets (net)	96,490
Resident Permits & Resident Visitor Permits	32,164
Suspensions	1,083
Dispensations	4,197
Parking Penalty Charge Notices (inc Bailiff)	220,311
Bus Lane Penalty Charge Notices	93,282
Other Income (Miscellaneous, Rents etc)	20,303
<b>Total Income</b>	<b>2,412,140</b>
<b>Total Net Income</b>	<b>1,044,467</b>

## Appendix 1

### Parking Fees and Charges 2010/11 and 2011/12

#### Parking Charges in the Newbury Car Parks

##### (a) Pay on Foot Car Parks

<b>Kennet Centre &amp; Northbrook Multi-Storey Car Parks</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	£1.00
Up to 2 hours	£2.00
Up to 3 hours	£3.00
Up to 3½ hours	£3.50
Up to 4 hours	£4.00
Up to 4½ hours	£4.50
Up to 5 hours	£5.00
Up to 5½ hours	£5.50
Up to 6 hours	£6.00
Up to 6½ hours	£6.50
Up to 7 hours	£7.00
Up to 7½ hours	£7.50
Up to 8 hours	£8.00
Over 8 hours	£10.00
Evening Charge	£1.00

<b>Central (Both Sections)</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	£1.00
Up to 2 hours	£2.00
Up to 3 hours	£3.00
Up to 3½ hours	£3.50
Up to 4 hours	£4.00
Up to 4½ hours	£4.50
Up to 5 hours	£5.00
Up to 5½ hours	£5.50
Up to 6 hours	£6.00
Up to 6½ hours	£6.50
Up to 7 hours	£7.00
Up to 7½ hours	£7.50
Up to 8 hours	£8.00
Over 8 hours	£10.00
Evening Charge	£1.00

<b>Bear Lane</b>	
<b>Time</b>	<b>Charge</b>
Up to ½ hour	£0.50
Up to 1 hour	£1.00
Up to 2 hours	£2.00
Up to 3 hours	£3.00
Up to 3½ hours	£3.50
Up to 4 hours	£4.00
Up to 4½ hours	£4.50
Up to 5 hours	£5.00
Over 5 hours	£14.00
Evening Charge	£1.00

## (b) Pay and Display Car Parks

<b>Northcroft Lane and Wharf</b>	
<b>Time</b>	<b>Charge</b>
Up to ½ hour	<b>£0.50</b>
Up to 1 hour	<b>£1.00</b>
Up to 2 hours	<b>£2.00</b>
Up to 3 hours	<b>£3.00</b>
Up to 4 hours	<b>£4.00</b>
Over 4 hours	<b>£14.00</b>
Evening Charge	<b>£1.00</b>

<b>8 Bells, Market Street, Pelican Lane &amp; West Street</b>	
<b>Time</b>	<b>Charge</b>
Up to ½ hour	<b>£0.50</b>
Up to 1 hour	<b>£1.00</b>
Up to 2 hours	<b>£2.00</b>
Up to 3 hours	<b>£3.00</b>
Up to 4 hours	<b>£4.00</b>
Up to 5 hours	<b>£5.00</b>
Up to 7 hours	<b>£6.70</b>
Over 7 hours	<b>£8.60</b>
Evening Charge	<b>£1.00</b>

<b>Football Club, Northcroft Lane West &amp; Market Street (Staff)</b>	
<b>Time</b>	<b>Charge</b>
Up to 2 hours	<b>£1.20</b>
Up to 4 hours	<b>£2.40</b>
Over 4 hours	<b>£4.00</b>
Evening Charge	<b>£1.00</b>

**(a) No evening charge in Northcroft Lane West– tariffs operate from 8.00 am to 10.00 pm. This car park is open from 7.15 am to 10.00 pm and it is locked overnight.**

**(b) The Market Street (Staff) car park operates on Saturdays only**

<b>Coach Park</b>	
<b>Time</b>	<b>Charge</b>
Up to 2 hours	<b>£3.00</b>
Over 2 hours	<b>£6.00</b>
Evening Charge	<b>£1.00</b>

<b>Goldwell Park (payment is by mobile phone or buy a ticket from the Leisure Centre Reception)</b>	
<b>Time</b>	<b>Charge</b>
Up to 4 hours	<b>£1.00</b>
Over 4 hours	<b>£2.00</b>

**No evening charge in Goldwell Park Car Park – tariffs operate from 8.00 am to 10.00 pm.**

<b>Northcroft Leisure Centre (payment is by mobile phone or buy a ticket from the Leisure Centre Reception)</b>	
<b>Time</b>	<b>Charge</b>
Up to 3 hours	<b>FREE</b>
Over 3 hours	<b>£5.00</b>

### (c) On-Street Pay and Display Parking

<b>Station Road</b>	
<b>Time</b>	<b>Charge</b>
Up to 2 hours	<b>£1.00</b>
Up to 4 hours	<b>£2.00</b>
Over 4 hours	<b>£3.50</b>

## Parking Charges in the Out-of-Newbury Car Parks

### (a) Hungerford

<b>Church Street and Station Road Car Parks</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	<b>£0.50</b>
Up to 2 hours	<b>£0.90</b>
Up to 3 hours	<b>£1.10</b>
Up to 4 hours	<b>£1.20</b>
Over 4 hours	<b>£2.40</b>

<b>High Street</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	<b>£0.50</b>
Up to 2 hours	<b>£0.90</b>
Over 2 hours	<b>£5.40</b>

### (b) Pangbourne

<b>River Meadow Car Park</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	<b>£0.50</b>
Up to 2 hours	<b>£0.90</b>
Up to 3 hours	<b>£1.10</b>
Up to 4 hours	<b>£1.20</b>
Up to 8 hours	<b>£2.40</b>
Over 8 hours	<b>£5.40</b>

<b>Station Road Car Park</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	<b>£0.50</b>
Up to 2 hours	<b>£0.90</b>
Up to 3 hours	<b>£1.10</b>
Over 3 hours	<b>£5.40</b>

### (c) Thatcham

<b>Kingsland Centre Car Park</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	<b>£0.50</b>
Up to 2 hours	<b>£0.80</b>
Up to 3 hours	<b>£1.00</b>
Over 3 hours	<b>£2.40</b>

<b>Thatcham Station Car Park</b>	
<b>Time</b>	<b>Charge</b>
Off Peak	<b>£1.10</b>
Up to 24 hours	<b>£2.40</b>

### (d) Theale

<b>Theale Main</b>	
<b>Time</b>	<b>Charge</b>
Up to 2 hours	<b>£0.50</b>
Over 2 hours	<b>£0.90</b>

<b>Theale West</b>	
<b>Time</b>	<b>Charge</b>
Up to 1 hour	<b>£0.40</b>
Up to 2 hours	<b>£0.70</b>
Over 2 hours	<b>£5.40</b>

## Season Ticket Prices

### (a) Newbury Car Parks

	Quarterly	Annual
<b>Car Park</b>		
Kennet Centre	£260.00	N/A
Northbrook	£270.00	£850.00
Surface	£270.00	£900.00

### (b) Out-of-Newbury Car Parks

	Quarterly	Annual
<b>Car Park</b>		
Hungerford	£90.00	£315.00
Pangbourne	£120.00	£370.00
<b>AND ½ Annual</b>	£235.00	
Theale	N/A	£130.00

**PAYMENT BY MOBILE PHONE IS  
AVAILABLE IN ALL OF THE COUNCIL'S  
CAR PARKS**

## Penalty Charge Notices

(a) Higher Level - £70 or £35 if paid within 14 days; and

(b) Lower Level - £50 or £25 if paid within 14 days;

- Resident Permits: £25 per annum;
- Resident Visitor Permits: £0.50 each (valid for one day);
- Parking Suspension: £15.00 for each 5 metres of parking bay or per part thereof for each consecutive three day period;
- Parking Dispensation: £15.00 for each 5 metres of yellow line or per part thereof for each consecutive three day period;



## Appendix 2:

### Contravention Codes & Times Allowed

<b>On-Street Contraventions</b>			
CV = Commercial Vehicle; PMC = Private Motor Car			
Code	Observation Time	Contravention	Charge Level
01	CV 10 mins* PMC 5 mins*	<b>Parked in a restricted street during prescribed hours.</b> The contravention occurs when a vehicle waits / is parked on single or double yellow lines during the prescribed hours of enforcement.	Higher
02	0 min	<b>Parking or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force.</b> The contravention occurs when a vehicle waits / is parked on single or double yellow lines accompanied by a no loading ban signified by yellow kerb/carriageway markings during the prescribed hours of enforcement.	Higher
12	5 min	<b>Parked in residents' parking space or zone without clearly displaying a valid resident's parking permit.</b> The contravention occurs when a vehicle waits / is parked within the confines of a residents parking bay/space without a residents parking permit being on display within the vehicle.	Lower
16	5 min	<b>Parked in a permit space without displaying a valid permit.</b> The contravention occurs when a vehicle waits / is parked within the confines of a permit bay/space, such as a doctors bay / space, without a valid parking permit being on display within the vehicle.	Higher
20	CV 10 min* PMC 5 min*	<b>Parked in a loading gap marked by a yellow line.</b> The contravention occurs when a vehicle waits / is parked in a loading gap which is marked by a yellow line. The yellow line will run between two marked bays such as residents or doctors permit bays. The two marked bays will only have single white markings to signify the end of each bay. If the end of the marked bays is signified by double white markings the yellow line between the bays is classed as a restricted street and a PCN will be issued for a 01 contravention.	Higher

21	0 min	<p><b>Parked in a suspended bay/space or part of bay/space.</b>  The contravention occurs when a vehicle waits / is parked in any part of a suspended bay or parking space. The suspension will be signified by suspension signage such as a placard and/or cones, post and flags. The signage will be placed within the bay / space to be suspended if at all possible. If this is not possible the signage will be placed as close as is reasonably practicable to the bays / spaces to be suspended.</p>	Higher
22	0 min	<p><b>Re-parked in the same parking place or zone within one hour (or other specified time) of leaving.</b>  The contravention occurs when a vehicle returns to the same parking space within the specified time of leaving the space. This contravention can only be enforced when signage relating to the parking space clearly states that returning within the specified time is not permitted.</p>	Lower
24	0 min	<p><b>Not parked correctly within the markings of the bay or space.</b>  The contravention occurs when one or more wheels of a vehicle are seen to be parked outside of the markings of a parking bay / space. The fact that the wheels of the vehicle are parked outside of the markings of the parking bay / space means that other parts of the vehicle will be encroaching on the available room in adjacent bays / spaces or causing an obstruction</p>	Lower
25	CV 10 min* PMC 5 min*	<p><b>Parked in a loading place during restricted hours without loading.</b>  The contravention occurs when a vehicle waits / is parked within an area / marked bay designated as a loading place without any loading/unloading activity being observed by the CEO.</p>	Higher
26	0 min	<p><b>Vehicle parked more than 50 cm (or other specified distance) from the kerb and not within a designated parking space.</b>  The contravention occurs when a vehicle waits / is parked more than 50cm from the kerbside and not within a designated parking space. This contravention is more commonly known as double parking.</p>	Higher

27	0 min	<p><b>Parked adjacent to a dropped footway.</b></p> <p>The contravention occurs when a vehicle waits / is parked adjacent to a dropped footway. Drivers are not permitted to park their vehicles in a manner that will obstruct a dropped footway. A dropped footway often enables easier access to premises and also enables members of the public such as parents with pushchairs or prams, and wheelchair users to cross the carriageway more easily.</p>	Higher
30	10 min	<p><b>Parked for longer than permitted.</b></p> <p>The contravention occurs when a vehicle waits / is parked within a free parking bay / space for longer than is permitted. Adjacent signage to the bay / space informs the driver of the vehicle exactly how long they may park for free.</p>	Lower
40	0 min	<p><b>Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's badge.</b></p> <p>The contravention occurs when a vehicle waits / is parked within a designated disabled person's parking bay / space without clearly displaying a valid disabled person's badge. A PCN may be issued for this contravention for the following reasons:</p> <ul style="list-style-type: none"> <li>• No valid disabled person's badge is observed in the vehicle</li> <li>• If the disabled person's badge is illegible / obscured.</li> <li>• The disabled person's badge has expired.</li> <li>• If the clock that accompanies a disabled person badge is not displayed along with the badge (where there is a limit on the amount of time that the badge holder may park).</li> </ul>	Higher
42	0 min	<p><b>Parked in parking place designated for police vehicles.</b></p> <p>The contravention occurs when a vehicle waits / is parked within any part of the markings of a designated police bay.</p>	Higher
46	0 min	<p><b>Stopped where prohibited (on a red route or clearway).</b></p> <p>The contravention occurs when a vehicle waits / is parked on any part of a clearway. Distinguished by signage visible when entering the clearway.</p>	Higher

45	0 min	<p><b>Parked on a taxi rank.</b> The contravention occurs when a vehicle waits / is parked within any part of a taxi rank. Taxi ranks are clearly distinguished by the yellow carriageway markings surrounding the rank and the word 'taxi'. Adjacent signage will state the maximum number of taxis that may wait on the rank.</p>	Higher
47	0 min	<p><b>Parked on a restricted bus stop/stand.</b> The contravention occurs when a vehicle waits / is parked within any part of a restricted bus stop/stand. Bus stops / stands are clearly distinguished by the yellow carriageway markings surrounding the stop / stand and sometimes the words 'bus stop' or 'bus stand' within the markings. Signage adjacent to the bus stop / stand will display the prescribed hours of enforcement.</p>	Higher
61	0 min	<p><b>A heavy commercial vehicle wholly or partly on a footway, verge or land between two carriageways.</b> The contravention occurs when one or more wheels of a vehicle over 7.5 tonnes waits / is parked on a footway, verge or land between two carriageways. Heavy commercial vehicles parked on the footway can endanger members of the public by forcing them to walk in the carriageway. The weight of these vehicles also results in damage to the footway occurring.</p>	Higher
62	0 min	<p><b>Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)</b> The contravention occurs when a vehicle waits / is parked on an urban road with one or more wheels resting on a footway, land between two carriageways, grass verge or space.</p>	
99	0 min	<p><b>Stopped on a pedestrian crossing and/or crossing area marked by zig-zags.</b> The contravention occurs when a vehicle waits / is parked on a pedestrian crossing and/or crossing area that is marked by zig-zag markings. Parking near to or on pedestrian crossings endangers the lives of pedestrians by obstructing their view and the view of approaching vehicles.</p>	Higher

<b>Off-Street Contraventions (Car Parks)</b>			
<b>CV = Commercial Vehicle;</b>			
<b>PMC = Private Motor Car</b>			
<b>70</b>	<b>CV 10 min*</b> <b>PMC 5 min*</b>	<b>Parked in a loading area during restricted hours without reasonable excuse.</b> The contravention occurs when a vehicle waits / is parked within an area / marked bay designated as a loading area without any loading/unloading activity being observed by the CEO.	<b>Higher</b>
<b>73</b>	<b>5 min</b>	<b>Parked without payment of the parking charge**.</b> The contravention occurs when a vehicle waits / is parked without payment of the relevant parking charge. The parking charge will be clearly displayed on signage within the Car Park.	<b>Lower</b>
<b>74</b>	<b>0 min</b>	<b>Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited.</b> The contravention occurs when a vehicle waits / is parked in a parking place within a car park and the vehicle is being used in connection with the sale or offering or exposing for sale of goods. This contravention can only be enforced when signage relating to the parking place clearly states that using the vehicle for this purpose is not permitted.	<b>Higher</b>
<b>80</b>	<b>10 min</b>	<b>Parked for longer than maximum period permitted.</b> The contravention occurs when a vehicle waits / is parked within a free parking bay / space for longer than is permitted. Adjacent signage to the bay / space informs the driver of the vehicle exactly how long they may park for free.	<b>Lower</b>
<b>81</b>	<b>0 min</b>	<b>Parked in a restricted area in a car park.</b> The contravention occurs when a vehicle waits / is parked in a clearly marked restricted area within a car park. There will be surface markings and adjacent signage to signify the restricted area.	<b>Higher</b>

82	5 min	<p><b>Parked after the expiry of time paid for in a pay &amp; display car park.</b></p> <p>The contravention occurs when the pay and display ticket seen inside a vehicle shows that the time paid for has expired.</p>	Lower
83	5 min	<p><b>Parked in a pay &amp; display car park without clearly displaying a valid pay &amp; display ticket**.</b></p> <p>The contravention occurs when a clearly displayed pay and display ticket cannot be seen inside a vehicle parked in a pay and display car park.</p> <p>A PCN may be issued for this contravention for the following reasons:</p> <ul style="list-style-type: none"> <li>• No pay and display ticket can be seen inside the vehicle.</li> <li>• The details on the pay and display ticket are illegible / obscured.</li> <li>• The pay and display ticket on display is face down resulting in no details being visible to the CEO.</li> <li>• The pay and display ticket has fallen onto the floor of the vehicle resulting in no details being visible to the CEO.</li> </ul>	Lower
84	0 min	<p><b>Parked with additional payment made to extend the stay beyond time first purchased.</b></p> <p>The contravention occurs when another pay and display ticket has been purchased and subsequently displayed in the vehicle resulting in the vehicle being parked in the same parking bay / space after the expiry time of the first pay and display ticket purchased. This contravention can only be enforced when signage relating to the parking bay / space clearly states that making additional payment to extend the stay beyond that initially purchased is not permitted.</p>	Lower
85	0 min	<p><b>Parked in a permit bay without clearly displaying a valid permit.</b></p> <p>The contravention occurs when a vehicle waits / is parked within the confines of a permit bay/space within a car park without a parking permit being on display within the vehicle.</p>	Higher
86	0 min	<p><b>Parked beyond the bay markings.</b></p> <p>The contravention occurs when one or more wheels of a vehicle are seen to be parked outside of the markings of a parking bay / space within a car park. The fact that the wheels of the vehicle are parked outside of the markings of the parking bay / space means that other parts of the vehicle will be encroaching on the available room in adjacent bays / spaces.</p>	Lower

87	0 min	<p><b>Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge.</b></p> <p>The contravention occurs when a vehicle waits / is parked within a designated disabled person's parking bay / space within a car park without clearly displaying a valid disabled person's badge. A PCN may be issued for this contravention for the following reasons:</p> <ul style="list-style-type: none"> <li>• No valid disabled person's badge is observed in the vehicle</li> <li>• If the disabled person's badge is illegible / obscured.</li> <li>• The disabled person's badge has expired.</li> <li>• If the clock that accompanies a disabled person badge is not displayed along with the badge (where there is a limit on the amount of time that the badge holder may park).</li> </ul>	Higher
89	0 min	<p><b>Vehicle parked exceeds maximum weight and/or height permitted in the area.</b></p> <p>The contravention occurs when a vehicle that is either too heavy or too high is seen to be waiting / parked within a car park. The height and weight restrictions for the car park will be clearly displayed on the entry signage to the car park.</p>	Higher
90	0 min	<p><b>Re-parked within the specified time of leaving a bay or space in a car park.</b></p> <p>The contravention occurs when a vehicle returns to the same parking bay / space in a car park within the specified time of leaving the parking bay / space. This contravention can only be enforced when signage relating to the parking space clearly states that returning within the specified time is not permitted.</p>	Lower
91	0 min	<p><b>Parked in an area not designated for that class of vehicle.</b></p> <p>The contravention occurs when a vehicle is parked in an area of a car park that is not designated for that class of vehicle. An example of this would be where a car is parked in a motorcycle bay, or a motorcycle is parked within a cycle area.</p>	Higher
92	0 min	<p><b>Parked causing an obstruction.</b></p> <p>The contravention occurs when a vehicle waits / is parked within a car park in a manner that is causing obstruction to other users of the car park.</p>	Higher
93	0 min	<p><b>Parked in a car park when closed.</b></p> <p>The contravention occurs when a vehicle waits / is parked in a car park outside of the car parks normal hours of operation.</p>	Lower

94	5 min	<p><b>Parked in a pay and display car park without clearly displaying two valid pay and display tickets when required.</b></p> <p>The contravention occurs when a vehicle waits / is parked in a car park without two valid pay and display tickets being displayed in the vehicle. An example of this may be where a driver has to purchase two pay and display tickets at the same time - one pay and display ticket to park during the day, and a second pay and display ticket to park overnight.</p>	Lower
95	0 min	<p><b>Parked in a parking place for a purpose other than the designated purpose for the parking place.</b></p> <p>The contravention occurs when a vehicle waits / is parked in a parking place within a car park for a purpose other than that designated for the parking place. An example of this may be where a parking place within a car park is designated for the purpose of charging electronic vehicles yet a vehicle is parked in the designated space selling goods.</p>	Lower
96	0 min	<p><b>Parked with engine running where prohibited.</b></p> <p>The contravention occurs when a vehicle waits / is parked with the engine of the vehicle running within a car park where leaving the engine running is prohibited. Signage adjacent to the parking place will signify the restriction.</p>	Lower
<p>*CV = Commercial Vehicle - 10 min observation. <b>See 'Commercial Vehicle – Definition of'.</b></p> <p>*PMC = Private Motor Car including estate cars – 5 min observation.</p> <p>An 'instant' PCN may always be issued in circumstances where the CEO concerned has evidence, other than a period of observation, which supports the action of issuing the PCN without observing the vehicle for the minimum periods indicated.</p>			
<p>** Visitors are not permitted time to obtain change away from the immediate area of the P&amp;D machine or car park. CEOs should observe queues at ticket machines and/or pedestrians who may be seeking change or returning to the vehicle in question, before issuing a Penalty Charge Notice.</p>			