

APPLICATION TO ACT AS A CHAPERONE



**CHILDREN AND YOUNG PERSONS ACT 1963
CHILDREN (PERFORMANCE) REGULATIONS 1968
THE CHILDREN (PERFORMANCES MISCELLANEOUS AMENDMENTS) REGULATIONS 1998**

Please complete all parts of this form clearly and return it to childemployment@westberks.gov.uk Education Welfare Service, West Berkshire Council, Market Street, Newbury, West Berkshire, RG14 5LD

Surname:	
First name(s):	
Mr/Mrs/Miss/Ms:	
Date of birth:	
Address:	
Day time telephone number:	
Evening telephone number:	
Mobile telephone number:	
E-mail address:	
Have you been approved as a Chaperone before?	Yes/No
If yes, by which Authority and when did/will your approval expire?	
Date from when approval as a Chaperone is required. If for a specific show please give full details.	

Which dance school are you connected with?		
<p>REFERENCES (to enable your application to be processed please give the name and address of two persons * who would be willing to supply personal written references).</p> <p>*NB: These should not be related to you and have known you for at least 2 years.</p>		
1 Name:		
Address:		
Post code:		
Telephone Number:		
Email Address: For reference reply		
2 Name:		
Address:		
Post code:		
Telephone number:		
Email Address: For reference reply		
Previous experience (please describe previous experience, if any, with children, or on stage, film, radio or television work).		
Is there any relevant disability or health condition that would affect your ability to care for children in television, film, modelling, paid sport or theatrical settings?	Yes/No	
Have you had any involvement with Social Services? If so with which Authority and in what capacity?		
NB your answer to the above question will not automatically prejudice your application to be licenced as a chaperone		
Signature:	Date:	

- **Please remember to include 2 recent passport ‘size’ photographs for your licence and badge**
- *** Disclosure and barring process (DBS) disclosures are now completed online – a web-link to this will be sent to you upon receipt of this Chaperone application form. Disclosures are valid for a period of three years taken from the Date of Issue**

***Education Welfare will arrange a brief interview with you to check your documentation against your online DBS application. At this interview you will need to bring the required documentation as outlined on your DBS form.**

Please note that the Disclosure and Barring process can take time, particularly at peak times of the year, so it is necessary to apply for your licence in good time. Whilst every effort is made to process all applications as quickly as possible, please ensure that your completed forms arrive at least eight weeks before your chaperone licence is required. Unlicensed persons are not allowed to act as chaperones for children other than their own.